

Polymathic Example Company

To log on to the Example Company proceed as follows:

1. Type **1** for the typist number and press **Enter**.
2. The default password is **Enter**.
3. The Company initials are EX. Type EX and press **Enter**.

The screen will appear similar to this:

```

POLYMATI C  C O M P U T E R  C O R P O R A T I O N   3.04
MARCH 9, 1994          SIGNON PROCESSING          Crt # 6
11:18:20
Typist #      : 6 LESLIE PRIOR
Last signon date: MAR 31/93      Last month closed: FEB/93
Company       : P.C.P.L (RM: # 26) Last year end   : FEB 28/93
Booted drive  : P:\DEMO\RM      Prior year status: CLOSED
  
```

PPPPP	CCCC	PPPPP	LLL
P P	C C	P P	L
P P	C	P P	L
PPPPP	C	PPPPP	L
P	*** C	P	*** L
P	**** C C	P	**** L
P	*** CCCC	P	*** LLLLL

PROCESSING DATE : 31/03/93 [MAR 31/93]

S Select: Start Modify Cancel Exit D/S

Type **S** and press **Enter**.

The main menu will appear as follows:

```

ANVLTID          MAIN MENU          MASTER  3.16
HH              Sun JUN 30/91
CRT # 12              11:30:52
  
```

- 1 Payroll
- 2 Accounts Receivable
- 3 Accounts Payable
- 4 Construction
- 5 General Ledger
- 6 Security
- 7 System Utilities
- 8 Backup
- 9 Monthly Closing
- 10 Print Reports
- 11 -- reserved --
- 12 Fixed Assets
- 13 Inventory / Order Entry

Q Query
 S Status
 E Exit

E Enter selection

Select the **General Ledger System** by typing **5** and pressing **Enter**.

The screen will appear as follows:

```
P.C.P.L          General Ledger          TLGLP20  5.13
RM              Main Menu              28/02/93
Last month end: 01/93                Last year end: 29/ 2/92

      1 Daily processing
      2 Yearly processing
      3 Reports
      4 Maintenance and inquiry
      5 Data file status
      6 Company information

      E Exit

      E Enter selection
```

Refer to the Polymathic General Ledger manual for further instructions.

Helpful Hints:

Chapter 5 - Daily Processing will detail how to make journal entries using Polymathic's General Ledger system.

Chapter 7 – Reports will detail all the reports available in the Polymathic General Ledger system and how to generate them.

Chapter 8 – Maintenance and Inquiry details how to set up general ledger and financial statement codes plus much more.

Chapter 12 – Print Reports explains how to print Polymathic reports.